



## **Guideline for Online Awareness workshop on “Development of SOPs “**

- A. **About National Accreditation Board for Education & Training (NABET):** NABET is a constituent board of Quality Council of India (QCI) New Delhi, a National autonomous accreditation body under DPIIT, Ministry of Commerce and Industry, GoI. NABET-QCI is actively working in the domain of School Accreditation since 2007 and has developed “Accreditation Standard for Quality School Governance”. NABET-QCI has assessed and accredited 6000+ schools across country and abroad.
- B. **About workshop:** An online awareness workshop on “**Development of SOPs**” has been organised by NABET, QCI. The workshop aims at enabling participants (Principals, Teachers and other stakeholders) to :
- Understand importance of developing Standard Operating Procedure (SOPs).
  - Understand the concept & format of SOPs.
  - Acquire skills of developing procedures and its measurement for effectiveness.
  - To understand challenges faced by schools while developing SOPs and plans to overcome it.
  - To identify mandatory SOPs needs to be developed as per the requirements of NABET Accreditation Standard.



### C. Details of the workshop:

- **Duration:** 10: 30 AM. (Tentative)
- **Registration Link :** <https://bit.ly/3m0Le0y>
- **Cost:** INR 1500/- (Exclusive of GST) per participant +(GST 18%)
- **Total Cost: INR 1770/- each registration (Including 18% GST)**

#### *Note:*

- *Participation e-certificate shall be issued on completion of the online workshop.*
- *Attendance is compulsory.*
- *In case of any query/ clarification, please reach out to undersigned at **9870118030.**  
([diksha.nabet@qcin.org](mailto:diksha.nabet@qcin.org))*